



# Board Meeting Agenda

The Shores Resort & Spa  
2637 South Atlantic Avenue  
Daytona Beach Shores, Florida 32118  
Friday, February 28<sup>th</sup>, 2020  
9:00 AM

## **Board Members:**

- Barbara S. Revels, Chair
- Cheryl L. Grieb
- Jim Ley

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **MOMENT OF SILENT REFLECTION**

## **PROCLAMATIONS & RECOGNITIONS**

### **1) OPEN TO THE PUBLIC - (Three-minute time limit per person)**

This time is reserved for persons desiring to comment before the Board. Persons wishing to speak at Open to the Public shall complete a Request to Speak card, including the number of the agenda item or, if not an agenda item, the topic to be addressed.

### **2) APPROVAL OF MEETING MINUTES (Friday, November 1<sup>st</sup>, 2019 Regular Board Meeting)**

### **3) CONSENT AGENDA (None)**

## **PUBLIC HEARINGS:**

### **4) NONE**

## **DISCUSSION SECTION (Board Action Requested):**

### **5) Florida Refrigeration & Air Conditioning Contractor's Association (FRACCA)**

Presenter(s): Mike Moran

Board Action Requested: **YES**

Attachment: **YES**

Paula C. Huband, Executive Director (Florida FRACCA)

Keith Martin, President of MACCA and Treasurer of FRACCA

Authorize the Executive Director and/or FPFA to become a member of MACCA and/or FRACCA. Membership dues not to exceed \$1,500. In addition, authorize the Executive Director to negotiate and execute an Affinity Partnership agreement with FRACCA and/or MACCA for joint marketing efforts. All contracts will be reviewed by Program Counsel.

**6) CES-FL Municipal Costs**

Presenter(s): Mike Moran & David Schaefer  
Board Action Requested: **YES**  
Attachment: **NO**

Authorize Executive Director to negotiate with PACE Program Administrators and/or Counterpointe Energy Solutions (FL), LLC to amend the “PACE Program Administration Agreement.” Scope of authorization is limited to the fees associated with the “Contribution to the CES-FL Municipal Costs.” No contract changes would be made without Program Counsel review.

**7) Ratification of Bond Issuances**

Presenter(s): Bond Counsel  
Board Action Requested: **YES**  
Attachment: **Presented at Meeting**

Presentation and consideration of a Resolution ratifying actions relating to bond issuances.

**8) Auditing Services**

Presenter(s): Mike Moran  
Board Action Requested: **YES**  
Attachment: **YES**

Discussion and possible action to authorize the Executive Director to negotiate and execute an amended contract with James Moore & Co., P.L. Authorization is limited to fees outlined in email dated Monday, January 20<sup>th</sup>, 2020 from Mr. Zach Chalifour, CPA. All other terms to be determined by Executive Director and Program Counsel.

**9) FPFA Board Positions**

Presenter(s): Mike Moran  
Board Action Requested: **YES**  
Attachment: **YES**

Discussion and possible action to add Mr. Michael Steigerwald to board seat number four (4).

Discussion and possible action to authorize the Executive Director to work with Agency Counsel to alter the Charter to amend Board term limits.

**AGENCY ADMINISTRATOR & PROGRAM ADMINISTRATOR REPORTS (No Requested Board Action):**

**10) Agency Administrator’s Report**

Presenter(s): Devesh Nirmul  
Board Action Requested: **NO**  
Attachment: **Presented at Meeting**

**11) FortiFi (Program Administrator)**  
Presenter(s): Todd Wilson  
Board Action Requested: **NO**  
Attachment: **Presented at Meeting**

**12) PACE Funding Group (Program Administrator)**  
Presenter(s): James Vergara  
Board Action Requested: **NO**  
Attachment: **Presented at Meeting**

**13) CSRE (Program Administrator)**  
Presenter(s): David Schaefer  
Board Action Requested: **NO**  
Attachment: **Presented at Meeting**

### **UPDATES (No Requested Board Action):**

**14) Financial Advisor Update**  
Presenter(s): Mike Moran  
Board Action Requested: **NO**  
Attachment: **NO**

Contract obligations ended January 31<sup>st</sup>, 2020  
Communicated with Financial Advisors for future vision & potential  
Closing fees stay with Florida PACE Funding Agency

**15) FPFA Branding**  
a. (850) 400-PACE  
b. ZOHO ONE Database  
c. Website Update  
d. Marketing Materials / Talking Points  
e. FloridaSepticPACE.gov  
Presenter(s): Mike Moran  
Board Action Requested: **NO**  
Attachment: **YES**

**16) Executive Director Approval for New Bondholders**  
Presenter(s): Mike Moran  
Board Action Requested: **NO**  
Attachment: **YES**

Executive Director approved a new entity to purchase bonds effective December 10<sup>th</sup>, 2019.

**17) Lobbyist Update**  
Presenter(s): Mike Moran  
Board Action Requested: **NO**  
Attachment: **NO**

**18) Performance Review (Moran)**

Presenter(s): Mike Moran

Board Action Requested: **NO**

Attachment: **Provided to Board and CES for records retention**

Score of 4.45 out of 5 (“Outstanding” – Frequently Exceeds Standards)

Copies given to Board Members & Agency Administrator

**19) Financial Report (1<sup>st</sup> QTR)**

Presenter(s): David Schaefer

Board Action Requested: **NO**

Attachment: **YES**

**MISCELLANEOUS (No Requested Board Action):**

**20) PACE Nation Summit**

Presenter(s): Mike Moran

Board Action Requested: **NO**

Attachment: **NO**

Columbus Ohio March 30<sup>th</sup>, April 1<sup>st</sup>, 2020. Sponsorships.

**21) Board Agenda Countdown**

Presenter(s): Mike Moran

Board Action Requested: **NO**

Attachment: **YES**

**22) 2020 Board Meeting Schedule**

Presenter(s): Mike Moran

Board Action Requested: **NO**

Attachment: **NO**

April 23, 2020 10AM -Airport Board Room Kissimmee Gateway Airport- 401 Dyer Blvd Kissimmee

July 30, 2020 10AM- Gaylord Palms Resort 6000 W Osceola Pkwy Kissimmee (Southeast Builders Conf/ FL Home Builders Assn)

November 10, 2020 1PM- MSBIA Building 6650 Professional Pkwy W STE 304 Sarasota

**23) Recess or Adjourn**

Please note that in the event the Board determines its business is unfinished or that a recess is required, it may recess the meeting, announce a date, time, and place to reconvene and post it at [www.FloridaPACE.gov](http://www.FloridaPACE.gov) as soon as practicable, and it will remain posted until the meeting is reconvened and adjourned.

**NOTE:**

The Florida PACE Funding Agency prohibits discrimination in all services, programs, or activities on the basis of race, color, national origin, age, disability, sex, marital status, familial status, religion, or genetic information. Persons with disabilities who require assistance or alternative means for communication of program information (Braille, large print, audiotape, etc.), or who wish to file a complaint, should contact: Michael A. Moran, 4411 Bee Ridge Road, #134, Sarasota, Florida 34233, Phone: (941)400-1140. Email: Mike@SouthernSkyEnergy.com, or persons with disabilities needing assistance to participate in the meeting may contact the The Shores Resort & Spa in advance of the meeting at (386) 767-7350 at least forty-eight (48) hours in advance of the meeting.